

Position Description – Compensation and HR Committee Chair

Purpose

The primary function of the Chair of the Compensation & HR Committee of Killam Apartment REIT is to ensure the effective functioning of the Committee.

Duties and Responsibilities

The specific duties and responsibilities of the Chair of the Committee are to:

- a) develop the agenda for Committee meetings;
- b) preside as Chair at each meeting of the Committee;
- c) report to the Board of Trustees on behalf of the Committee;
- d) ensure that all items to be reported to the Committee or requiring Committee approval and all Committee recommendations to the Board are appropriately tabled;
- e) ensure that the Committee advisers attend meetings of the Committee as necessary; and
- f) perform such other duties and responsibilities as may be requested by the Board from time to time.