

Position Description – Governance and ESG Committee Chair

Purpose

The primary function of the Chair of the Governance & ESG Committee of Killam Apartment REIT is to ensure the effective functioning of the Committee.

Duties and Responsibilities

The specific duties and responsibilities of the Chair of the Committee are to:

- a) develop the agenda for Committee meetings;
- b) preside as Chair over each meeting of the Committee;
- c) report to the Board of Trustees on behalf of the Committee;
- d) ensure that all items requiring Committee approval and all Committee recommendations to the Board are appropriately tabled to the Board;
- e) ensure the proper flow of information to the Committee and review the adequacy and timing of documentary materials in support of management's proposals;
- f) ensure that special advisors retained or to be retained by the Committee at the request of trustees or other committees of the Board are appropriately qualified;
- g) ensure an open and frank relationship among the Committee and management;
- h) establish and exercise general supervision over processes for receiving and bringing to the attention of the Board feedback from shareholders and other stakeholders; and
- i) perform such other duties and responsibilities as may be requested by the Board from time to time.